



## APPLICATION FOR FLORA TAKING (COMMERCIAL) LICENCE- CROWN LAND

(Pursuant to Regulation 60 of the *Biodiversity Conservation Regulations 2018*)

### NOTE TO ALL APPLICANTS:

- Please complete ALL sections, and all relevant forms. Further information may be obtained from the Wildlife Licensing Section, **9219 9836** or [wildlifelicencing@dbca.wa.gov.au](mailto:wildlifelicencing@dbca.wa.gov.au).

**Application should be forwarded to:** Wildlife Licensing Section  
Department of Biodiversity, Conservation and Attractions (DBCA)  
Locked Bag 30, Bentley Delivery Centre, WA 6983.

Email to [wildlifelicencing@dbca.wa.gov.au](mailto:wildlifelicencing@dbca.wa.gov.au), faxed to (08) 9219 8242

|  |  |                                    |                                     |                          |                 |
|--|--|------------------------------------|-------------------------------------|--------------------------|-----------------|
| <b>1. Applicant details</b>  |  |                                    |                                     |                          |                 |
| Mr / Mrs / Ms / Dr<br>(circle)   | First Name                                 |                                    |                                     |                          |                 |
|  | Other names (middle)                       |                                    |                                     |                          |                 |
|  | Surname                                    |                                    |                                     |                          |                 |
| Residential Address  |  |                                    |                                     |                          |                 |
| Suburb   |  | Postcode                           |                                     | State                    |                 |
| Postal Address   |  |                                    |                                     |                          |                 |
| Suburb   |  | Postcode                           |                                     | State                    |                 |
| Email:   |  |                                    |                                     |                          |                 |
| Phone Contact No.  |  | Date of Birth                      | ___/___/___                         |                          |                 |
| Previous Licence No.   |  | Previous Licence expiry            | ___/___/___                         |                          |                 |
| <b>Proof of identification</b> (photo identification required, eg, driver's licence, passport)                     |  |                                    |                                     | <input type="checkbox"/> | <b>Attached</b> |
| <b>2. Prior Convictions</b>  |  |                                    |                                     |                          |                 |
| Have you been convicted of any wildlife or plant related offence in the past 5 years?                              |  |                                    |                                     | <input type="checkbox"/> | <b>Yes</b>      |
|  |  |                                    |                                     | <input type="checkbox"/> | <b>No</b>       |
| If Yes, please provide details (offence, date)   |  |                                    |                                     |                          |                 |
| <b>3. Locations to which application applies</b> ( <i>detail all that you propose to collect on</i> )              |  |                                    |                                     |                          |                 |
| <b>Tenure</b>  | Select that which applies or write details |                                    |                                     |                          |                 |
| <b>State Forest</b><br>(permission granted by the relevant DBCA district/region via a 'Location Lawful Authority') | <input type="checkbox"/> Swan Coastal      | <input type="checkbox"/> Donnelly  | <input type="checkbox"/> Wellington |                          |                 |
|  | <input type="checkbox"/> Perth Hills       | <input type="checkbox"/> Frankland | <input type="checkbox"/> Blackwood  |                          |                 |
| <b>Please provide a list of the Forest blocks you intend to collect from per District</b>                          |  |                                    |                                     | <input type="checkbox"/> | <b>Attached</b> |

|   |                                    |                                     |                                    |
|---|------------------------------------|-------------------------------------|------------------------------------|
| <b>Unallocated Crown land (UCL)</b><br>(permission granted by the relevant DBCA district/region via an 'Access to land' permission) | <input type="checkbox"/> Moora     | <input type="checkbox"/> Goldfields | <input type="checkbox"/> Wheatbelt |
|   | <input type="checkbox"/> Geraldton | <input type="checkbox"/> Pilbara    | <input type="checkbox"/> Kimberley |

Please provide a list of the UCL you intend to collect from per District  Attached

**Crown land not managed by DBCA**

(written permission must be obtained from the relevant Crown land manager eg. LGA/Department/etc)

Crown land manager/s: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**4. Flora to be taken**

**Seed** of all flora, other than threatened or priority species – attach a list of species if collecting in State Forest or UCL

**Stems** of all flora, other than threatened or priority species – attach a list of species if collecting in State Forest or UCL

Targeted species (attach list if more space is required)

| Scientific name                            | Common name         | Part to be taken (eg. Flowering stems, cones, seeds, whole plant, etc) | Quantity   | Location                      |
|--|---------------------|--|------------|-------------------------------|
| <b>(EXAMPLE)</b><br><i>Banksia grandis</i> | <i>Bull banksia</i> | <i>cones</i>   | <i>100</i> | <i>State Forest Blackwood</i> |
|  |                     |  |            |                               |
|  |                     |  |            |                               |
|  |                     |  |            |                               |

**5. Other information**

Please attach any other documentation or comments relevant to your application (eg. Proof of salvage/clearing permit documents if whole plants are to be taken)

**6. Duration of licence and fees (tick one)**

Payment details on last page

|  | Duration                         | Fee   |
|--|----------------------------------|-------|
| <b>Renewal application fee</b><br><i>Note: A renewal is only granted when an application is received prior to a current licence expiring. Please ensure your returns are up to date or attached.</i> | <input type="checkbox"/> 1 year  | \$120 |
|  | <input type="checkbox"/> 3 years | \$230 |
| <b>New application fee</b>   | <input type="checkbox"/> 1 year  | \$145 |
|  | <input type="checkbox"/> 3 years | \$255 |

**7. Use and disclosure of information**

Information that you provide will be used and disclosed in accordance with sections 274 and 275 of the Biodiversity Conservation Act 2016 (WA). This may include use for licence monitoring and compliance, to inform you of any licence of legislative requirements or changes, to seek your feedback on wildlife related licensing and legislation, and disclosure to other State and Commonwealth agencies for administration or enforcement purposes. You also consent to the release of information concerning the grant of the licence, and of any conditions of the licence, in response to inquiries made to the Department.

**8. Declaration by applicant**

|                          |     |   |
|--------------------------|-----|---|
| <input type="checkbox"/> | Yes | I understand that there are penalties for making false or misleading statements in or in connection with a licence application and that making false or misleading statements may lead to the cancellation of my licence and may affect my ability to hold licences in the future. All details provided by me to DBCA in relation to this application are true and correct, and I consent to the use and disclosure of information for the purposes described in the 'Use and disclosure of information' section above. |
| <b>Signed:</b>           |     | <b>Date:</b> ____/____/____   |

**PAYMENT METHODS**

|  |   |  |   |
|--|---|--|---|
| <input type="checkbox"/> CASH (enclosed)                                   |   |  |   |
| <input type="checkbox"/> CHEQUE /<br>MONEY ORDER (enclosed)                | Payable to Department of Biodiversity, Conservation and Attractions ("DBCA") to be attached to completed application form.  |  |   |
| <input type="checkbox"/> EFT TRANSFER                                      | <table border="1" style="width: 100%;"> <tr> <td style="width: 60%;">Acct Name: DBCA<br/>BSB: 066-040<br/>Account No.: 11300006</td> <td style="width: 40%;">Ref: "60 Surname, Initial"<br/>(max 18 characters)</td> </tr> </table> | Acct Name: DBCA<br>BSB: 066-040<br>Account No.: 11300006 | Ref: "60 Surname, Initial"<br>(max 18 characters) |
| Acct Name: DBCA<br>BSB: 066-040<br>Account No.: 11300006                   | Ref: "60 Surname, Initial"<br>(max 18 characters)   |  |   |
| <input type="checkbox"/> CREDIT CARD (details below)                       |   |  |   |
| <input type="checkbox"/> Payment received at DBCA district/regional office | Date: _____   |  |   |
|  | Name of officer: _____  |  |   |
|  | <input type="checkbox"/> Copy of receipt attached   |  |   |

**\*Any details below will be detached and destroyed once payment is processed. Please print clearly**

**VISA / MASTERCARD (Please circle)**

Name of Cardholder: \_\_\_\_\_ Signature: \_\_\_\_\_ Amount: \$ \_\_\_\_\_

Card No: \_\_\_\_\_ Expiry Date: \_\_\_\_/\_\_\_\_

## ACCESS TO LAND FOR A DESIGNATED ACTIVITY

(Pursuant to Regulation 101 of the *Biodiversity Conservation Regulations 2018*)

A person who is authorised to carry out a designated activity under a licence must not, for the purposes of the designated activity, enter land that is not in the possession or under the control of the holder of the licence without written authorisation of an owner or occupier of the land to enter the land and to carry out the designated activity.

**Written approval from the land owner or occupier must be attached to the licence during licensed activities.**

|   |   |   |                |
|---|---|---|----------------|
| <b>1. Designated Activity</b>   | Taking flora in accordance with a Biodiversity Conservation Regulations 2018 Reg 60 Flora taking (commercial purposes) licence.                         |   |                |
| <b>2. Land Owner / Occupier Information</b>   |   |   |                |
| <input type="checkbox"/> Land Owner / Land Owner representative   | <input type="checkbox"/> Land Occupier  |   |                |
| First name  |   |   |                |
| Surname   |   |   |                |
| Job Title   |   |   |                |
| Phone contact No.   |   |   |                |
| Location details  |   |   |                |
| <b>3. Person authorised to take flora</b>   |   |   |                |
| First name  |   |   |                |
| Surname   |   |   |                |
| Residential address   |   |   |                |
| Phone contact No.   |   | Licence No. (reg 60)                        |                |
| <b>4. Approval</b>  |   |   |                |
| Approval is valid   | <input type="checkbox"/>  | Until r. 60 licence expiry of listed person |                |
|   | <input type="checkbox"/>  | From  | to             |
| <input type="checkbox"/>  | <b>I give approval for the person listed on this authorisation to take flora according to their BC Reg 60 licence, on the above-mentioned property.</b> |   |                |
| Signature   |   | Date signed                                 | ____/____/____ |
| <b>5. Additional Information</b> (information relevant to access to the specified land for this designated purpose) |   |   |                |
|   |   |   |                |

**NOTE**

*This is not a prescribed form. Written authorisation to access land for this designated activity may be provided by a land owner/occupier in any format providing it details location (including lot or location number, street/road, suburb and local government authority where relevant), land owner or occupier name and contact phone number, the time period that the authorisation is valid for, and is signed and dated.*

*A land owner/occupier may revoke an access to land permission if the person licensed to undertake the designated activity is not acting in accordance with any information as indicated for access to the specified land.*